

**Town of Amherst Planning Commission
Minutes
March 21, 2024**

A special meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill, on March 21, 2024, at 6:00 P.M. in the Council Chambers of Town Hall at 174 S. Main Street.

It was noted that a quorum was present as indicated below:

P	June Driskill	P	Michael Driskill
A	William Jones	P	John Vandervelde
P	Anne Webster Day	P	Veda Butcher
P	Clifford Hart		

Town Manager Sara McGuffin, and Clerk of Council Vicki K. Hunt in her capacity as Secretary, were also present.

The purpose of the meeting was to discuss proposed code amendments.

Discussions involved consideration of a proposed amendment to the Town of Amherst Zoning Ordinance Section 24-576 – Signs permitted in all sign districts, that would, if approved, add new subsection (3)(c) providing for “open” flags and chalkboard displays; and, consideration of the proposed amendment to the Town of Amherst Zoning Ordinance Section 24-511, Surfacing, to amend subsection (a) to include duplexes, and accessory dwelling units in a residentially zoned district; amend subsection (b) to include surface treatment; and add new subsection (c) to define parking spaces and driveways.

Town Manager McGuffin was directed to revise the proposed amendments as discussed for further consideration by the Commission at its April 3, 2024, meeting.

There being no further business, on motion of Mr. Driskill which was seconded by Mr. Vandervelde, and carried 6-0, the meeting adjourned at 7:12 PM, according to the following:

June Driskill	Aye	Anne Webster Day	Aye
Michael Driskill	Aye	John Vandervelde	Aye
William Jones	Absent	Veda Butcher	Aye
Clifford Hart	Aye		

June Driskill, Chairperson

Attest: _____